

THE SECRET GARDEN PARTY - 2013
Conditions

Annex 1 Mandatory Conditions

1. No supply of alcohol may be made under the premises
 - a) at a time when there is no designated premises supervisor in respect of this licence or
 - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
3.
 - 3.1 The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 3.2 In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - I. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - II. drink as much alcohol as possible (whether within a time limit or otherwise).
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on:
 - I. the outcome of a race, competition or other event or process, or

II. the likelihood of anything occurring or not occurring.

- e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behavior or to refer to the effects of drunkenness in any favorable manner.
4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
- 6.
- 6.1 The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- 6.2 The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
7. The responsible person shall ensure that:
- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - I. beer or cider: ½ pint;
 - II. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - III. still wine in a glass: 125 ml; and
 - b) customers are made aware of the availability of these measures.

A responsible person in relation to a licensed premises means the holder of the premises licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:
- a) By the British Board of Film Classification (BBFC) where the film has been classified by that Board or
 - b) By the Licensing Authority where no classification certificate has been granted by the BBFC or, where the licensing authority has notified the licence holder that section 20(3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

9. Where one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - b) Be entitled to carry out that activity by virtue of section 4 of that Act.

Annex 2 – Conditions Consistent with the Operating Schedule

Not applicable

Annex 3 – Conditions attached after a Hearing by the Licensing Authority

1. The maximum number of paying public and guests allowed at the venue at any one time will be limited to 21000 with no more than 32000 in total permitted on the site at any one time. Suitable records should be kept to demonstrate to the Licensing Authority that the numbers have not been exceeded.
2. The licence holder shall supply a copy of the “Memorandum of Understanding” to the Licensing Authority not less than 7 days prior to the commencement of the event. The Licence holder shall abide by the “Memorandum of Understanding” between Cambridgeshire Constabulary and Backwoodsman Ltd, the organisers of the Secret Garden Party 2012, on the implementation of public safety legislation, dated December 2008.
3. Persons qualified to life guard open water will be on duty at appropriate points.
4. If a tent is provided where full or partial nudity is permitted, clear signs will be placed at the entrance to the tent informing people that no persons under 18 are permitted. Door staff to be positioned at the entrance during times when there is nudity/partial nudity to prevent access by anyone under 18 years of age. Appropriate screens to be in place to ensure persons outside the tent are unable to see inside.
5. The boundary of the licensed area is edged in purple on the Site Plan.
6. Fire Safety equipment will be strategically positioned in consultation with the Fire Safety Officer.
7. The licence holder shall give notice to the District Council and the clerks to Abbots Ripton and Kings Ripton Parish Councils of the date of the event, 6 months prior to the event being held. The event is only permitted for a period of up to 5 consecutive days from Thursday to Monday inclusive on one occasion each calendar year.
8. The scheduling of all live entertainment is to cease 30 minutes before the end of the hours authorized for live entertainment in that area.
9. All of the proposals set out in the document entitled “Event Proposal and Management Policies – The Secret Garden Party” submitted by Backwoodsman Ltd shall be conditions of the licence, with the document to be submitted in its final format to the Licensing Authority 3 months before the event is to take place. The document should include detailed plans showing areas where security fencing will be provided and all sound music outlets. Details of security measures to be adopted for those areas near and around water shall also be provided.

- 10 Any change to the document referred to in 9 above once submitted in its final format shall not be made by the licence holder except with the prior written consent of the Licensing Authority.
- 11 All sound management measures for the event shall be carried out by Chris Beale Agencies (CBA) Limited or another company to be agreed with the Licensing Authority and Environmental and Community Health Services.
- 12 A noise management strategy shall be submitted to the Head of Environmental and Community Health Services at least three months prior to the event taking place. The strategy shall identify the location, hours of operation, the direction of the sound system and maximum sound energy output of all the significant noise sources proposed for the event. The strategy shall detail the proposed noise attenuation mechanisms to be employed during the event, the location of the noise monitoring points and the procedure for ensuring that the noise control levels set at noise sensitive locations are complied with. The noise management strategy shall be agreed by the Head of Environmental and Community Health Services prior to the event taking place.
- 13 The noise control levels to apply at the noise sensitive locations identified in the noise management strategy shall be set by the Head of Environmental and Community Health Services following consultation with the Secret Garden Party organisers. The noise control levels set shall apply throughout the duration of the event and shall not be exceeded without the prior agreement of the Head of Environmental and Community Health Services or her representative. In the event of extraordinary circumstances, the Head of Environmental and Community Health Services or her representative reserve the right to vary the noise control levels during the event where it is evident that the existing noise control levels are not sufficient to prevent noise originating on the Secret Garden Party site from causing a public nuisance to residents in the vicinity of the event.
- 14 Where in extraordinary circumstances the noise control levels are varied, the new levels will be communicated in writing to the licence holder or the person nominated in writing by the licence holder and notified to the Head of Environmental and Community Health Services. Any variation shall be subject to constant review and when appropriate, the levels will revert back to the previously set levels or such other levels as required by the Head of Environmental and Community Health Services or her representatives to prevent noise originating on the Secret Garden Party site from causing a public nuisance to residents in the vicinity of the event. Any such variation of the varied levels shall be communicated in writing to the licence holder or the person nominated in writing by the licence holder and notified to the Head of Environmental and Community Health Services.
- 15 Four noise monitoring devices shall be installed by the licence holder for the duration of the licensed event and shall be monitored continuously by the licence holder throughout the event. One device shall be located in each of the villages of Abbots Ripton and Wennington and two in Kings Ripton at locations to be agreed with the District Council's Head of Environmental and Community Health Services prior to the commencement of the event. One device at Kings Ripton shall be a "spectrum" monitoring device or such other device as agreed with the District Council's Head of Environmental and Community Health Service.
- 16 A noise propagation test shall be carried out at least 2 hours prior to the start of the event in order to set appropriate control levels at the mixer position. The sound system shall be configured and operated in a similar manner to that intended for the event. The sound source for the test shall be similar in character to the music likely to be produced during the event.

- 17 A sound engineer shall be based permanently in the Sound Control Office when music is being provided and will have the capability and authority to override all sound systems across the site.
- 18 A separate security team will be appointed and managed by the Sound Control Office.
- 19 A dedicated event noise hotline number for incoming calls only is to be provided and is to be physically manned throughout the duration of the event. Calls from unidentified callers are to be acted upon.
- 20 A log of telephone calls to the noise hotline number, including name and number of caller and a brief description of issue, shall be kept and maintained and will be available for inspection by the Licensing Authority during the event and be provided to the Licensing Authority and the Head of Environmental and Community Health Services following the event.
- 21 The licence holder shall be responsible for monitoring the site for “rogue” sound systems by way of conducting checks on members of the public at the entrance to the site and impounding such systems as deemed necessary or refusing entry.
- 22 All amplification equipment over 200 watts used to provide licensable activities at the Secret Garden party event shall be provided by or on behalf of the organisers of the Secret Garden Party and prior to the commencement of the event an audit shall be carried out by the sound management team to ensure that no “rogue” or external sound systems in breach of this condition are in use.
- 23 The licence holder shall ensure that the car parks on site are monitored continuously and that car stereos/music systems are not played.
- 24 The sound management team shall undertake regular checks to ensure compliance with conditions 21, 22 and 23 above.
- 25 A copy of the premises licence summary will be placed up on display at each stage and at each bar during the event.
- 26 A copy of the full premises licence will be available to the stage manager for each stage and a further copy of the licence will be available at the main production office.
- 27 A copy of the licence and the terms of the licence will be incorporated in the contract entered between performers, including DJs and the organisers of the Secret Garden Party and it shall be a term of such contract that the artist/performers/DJs will comply with all the terms and conditions of the premises licence.
- 28 A representative of the licence holder shall attend on invitation at least 2 meetings on dates to be agreed every year with each of the parish councils for Kings Ripton and Abbots Ripton. One meeting to be held within 4 months following the event in any year and the other meeting to be held no less than 3 months before the event in any year subject to agreement between the licence holder and the chair-person of each parish council.